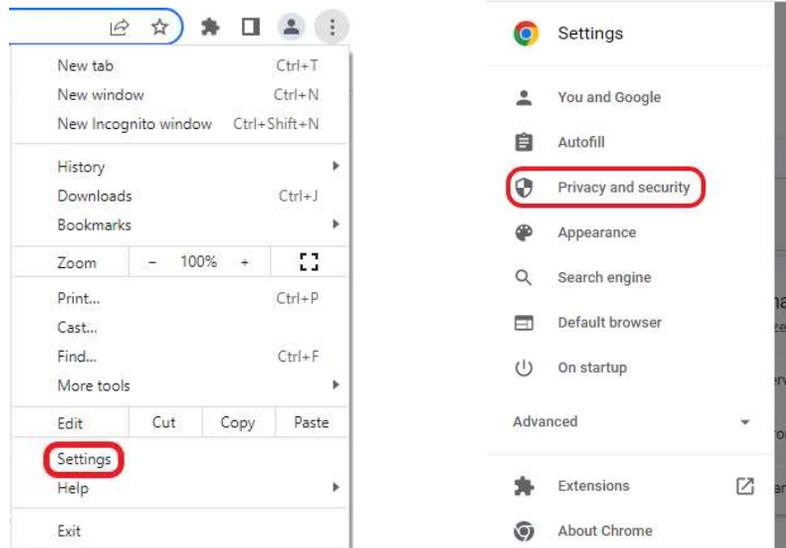


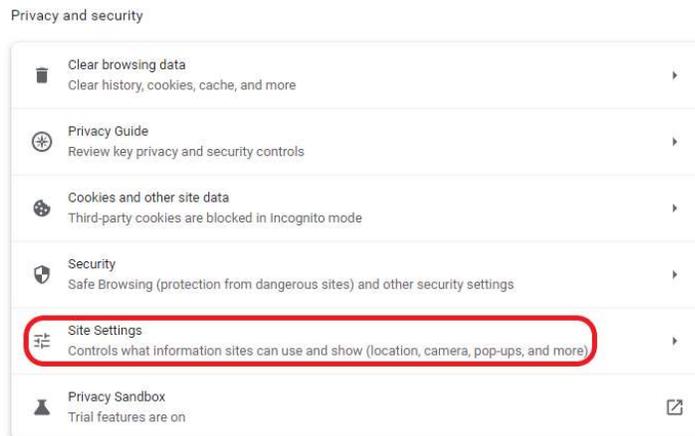
Downloading PDFs by Default

Google Chrome:

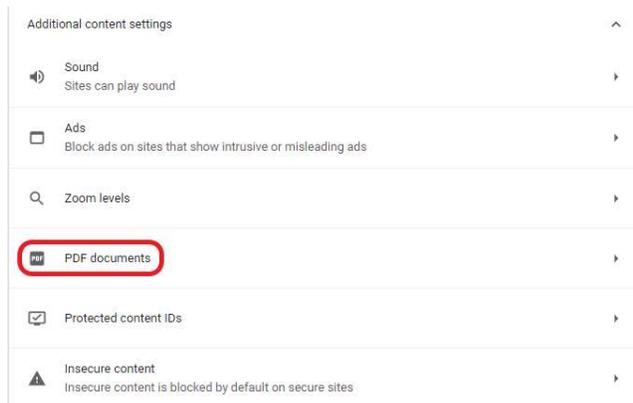
Click the dots in the upper right corner to open the menu, then go to **Settings**, followed by **Privacy and security** from the three bars in the top left corner.



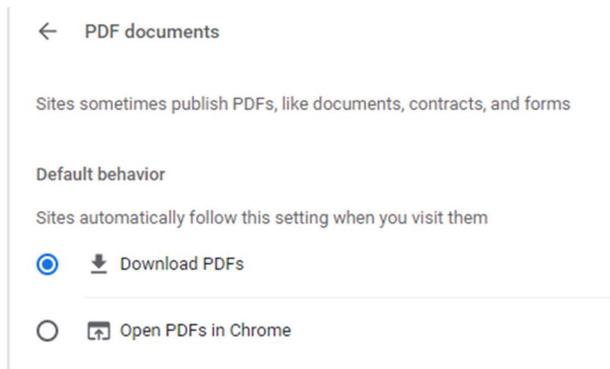
From there, go to **Site Settings**



Under **Content**, expand **Additional content settings** and select **PDF documents**.

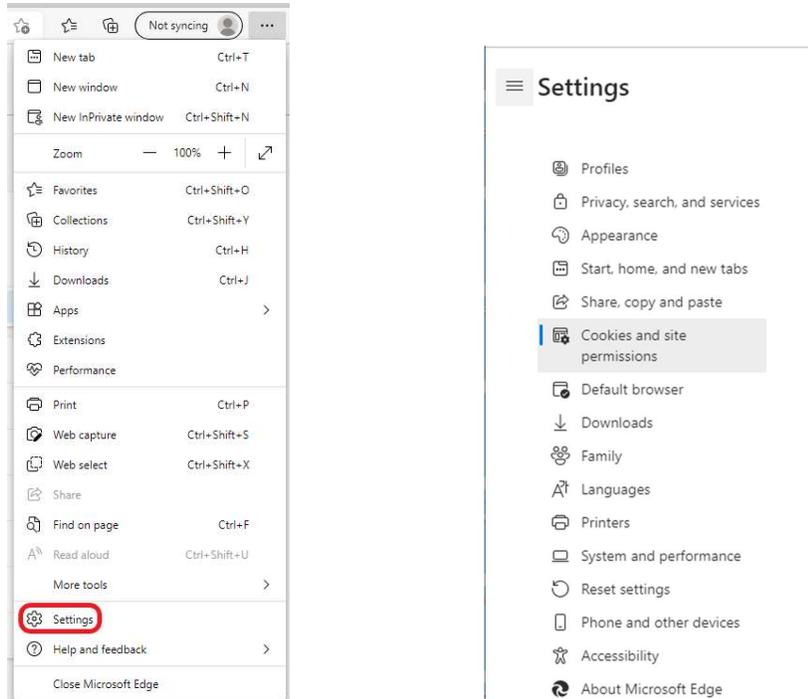


Select the radio button labelled **Download PDFs**

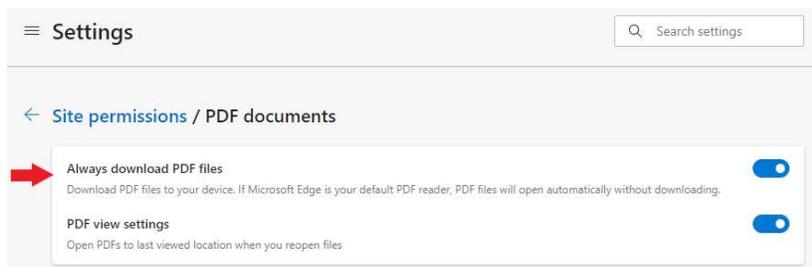


Microsoft Edge:

Click the three dots at the top right corner to open the menu, then click **Settings**. From the menu in the top left corner, select **Cookies and other site permissions**.

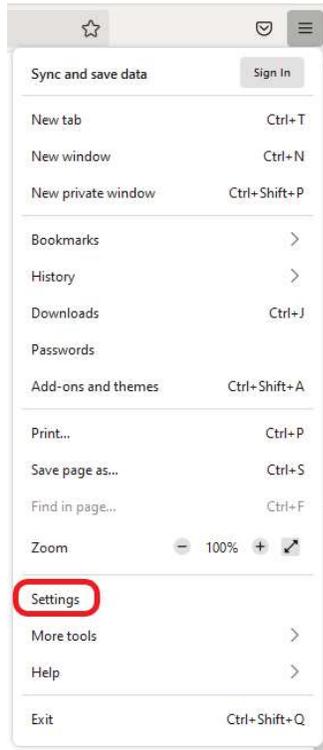


Under **All permissions**, select **PDF Documents**. Mark the radio button labelled **Always download PDF files**.



Firefox:

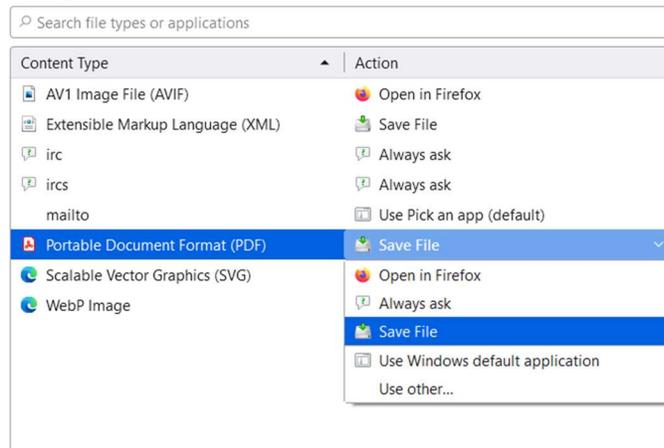
Open the menu by clicking the three bars in the top right corner, then go to **Settings**.



Under **General**, scroll down to **Applications**. Locate **Portable Document Format (PDF)**, and use the drop-down menu to the right to select **Save File**

Applications

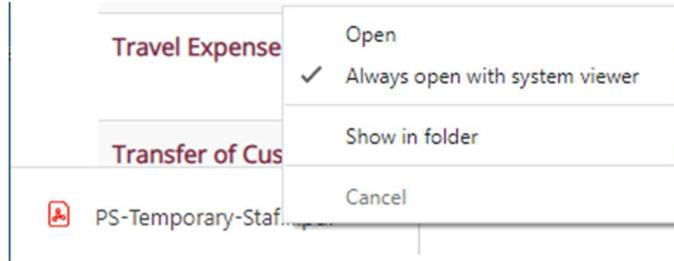
Choose how Firefox handles the files you download from the web or the applications you use while browsing.



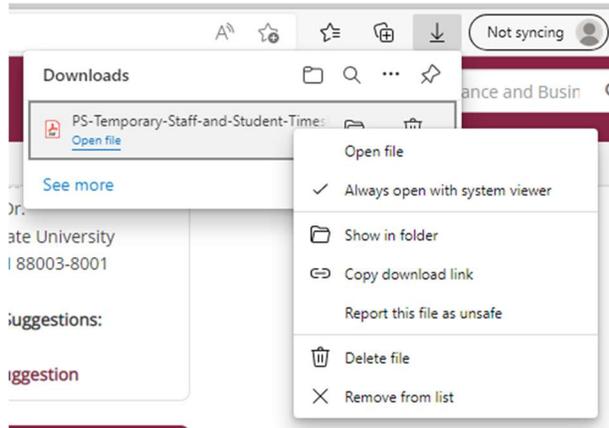
Always Open Files after Download

Chrome, Edge, and Firefox:

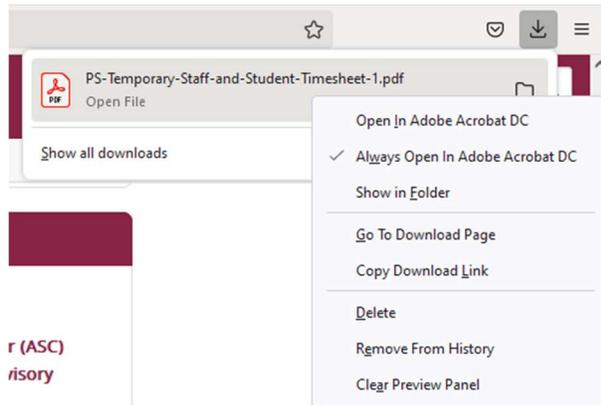
Once a file has been downloaded, it can be located in the download bar (top right corner in Edge and Firefox, bottom left in Chrome). Right clicking on the file name will allow you to select the option to always open the file by default after downloading.



Chrome



Edge



Firefox

Safari:

Under **General** settings, check **Open “safe” files after downloading**

