

**Accounting and Finance**

MSC AFR

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TO: Finance Users**FROM:** Ross Justus, University Controller *RJ***DATE:** August 20, 2024**SUBJECT:** Fiscal Year 2025 Finance Month-End Closings

The following is a schedule of Finance closing dates for fiscal year 2025, which is also available at <https://inside.nmsu.edu/fbs> in the Quick Links section. Closing dates are on the first business day of the following month. Month-end reports will be available in Analytics and ePrint the day following each month-end close.

“Due to Aggie Service Center” deadlines apply to interdepartmental vouchers, check requests, journal entries, miscellaneous journal entries and budget entries. All documents should be routed through the Aggie Service Desk.

Month Closing	Due To Aggie Service Center	Date Of Close
July 2024	July 30, 2024	August 1, 2024
August 2024	August 29, 2024	September 3, 2024
September 2024	September 27, 2024	October 1, 2024
October 2024	October 30, 2024	November 1, 2024
November 2024	November 26, 2024	December 2, 2024
December 2024	December 20, 2024	January 2, 2025
January 2025	January 30, 2025	February 3, 2025
February 2025	February 27, 2025	March 3, 2025
March 2025	March 28, 2025	April 1, 2025
April 2025	April 29, 2025	May 1, 2025
May 2025	May 29, 2025	June 2, 2025
June 2025		
First Close		July 1, 2025
Second Close		July 9, 2025
Controller's Close		July 16, 2025
Final Close		July 18, 2025